[Date]

***Reference: Applied Antineutrino Physics Workshop 18-21 September 2023***

***Location: United Kingdom***

***City of York and Boulby Underground Laboratory, Boulby Mine, Yorkshire***

Dear [visitor name],

We are happy to invite you to participate in the upcoming Applied Antineutrino Physics Workshop from 18th to 21nd September 2023 at The Guildhall, St Martins Courtyard, Coney St, York YO1 9QL, and Boulby Underground Laboratory, Boulby Mine, Yorkshire, United Kingdom.

We request that you be admitted to the United Kingdom as a [business/academic] visitor under a Standard Visitor visa for the period from [arrival date] to [departure date] with your details as follows:

|  |  |
| --- | --- |
| Date of birth:  | [Date of birth] |
| Address:  | [Home address] |
| Telephone number:  | [Telephone number] |
| Job title and institution: | [Job title and place of work] |
| Relationship to the host:  | Colleague |
| Passport number:  | [Passport number] |
| Passport expiry date: | [Passport expiry date] |

You will be required to arrange travel and accommodation at your own expense. Please refer to the conference website for local travel and accommodation information.

We look forward to welcoming you to Boulby.

Yours sincerely

Prof. Sean Paling

Director, Snr Scientist

STFC Boulby Underground Laboratory